

Sr. No.	Parameter	Requirement	Qualitative Observations Remarks
1	Particulars of its organization, functions and duties [(Section 4(1)(b)(i)]	Name and Addresses of the Organization	Indian Institute of Information Technology Vadodara (IIIT Vadodara). At present, IIIT Vadodara is operating from its temporary premises at Government Engineering College (Gandhinagar) till the time its new campus is made operational at Vadodara, Gujarat. Address : c/o Block No.9, Government Engineering College, Sector-28, Gandhinagar, Gujarat - 382028 Email Address – administration@iiitvadodara.ac.in Phone no. 07923977522
		Head of the organization	Prof Sarat Kumar Patra, Director IIIT Vadodara Email Address – director@iiitvadodara.ac.in Phone No. 07923977510 http://iiitvadodara.ac.in/pdf/skp001.pdf
		Vision, Mission and Key objectives	Annexure - I
		Function and duties	Annexure - II
		Functional chart	Annexure - III
		Organization Chart	Annexure – III
		Any other details like genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time	Annexure - IV
2	Particulars of its officers & employees [(Section 4(1)(b)(ii)]	Powers and duties of officers (administrative, financial and judicial)	Annexure – V
		Power and duties of other employees	Annexure VI
		Work allocation, job description and / or duty lists	Annexure VI
3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	Process and channel for making decision making charts/ flow chart	<u>Administration Matter</u> : Flow of proposal from Section to Director through Registrar <u>Students Matter</u> : Flow of proposal from PIC to Director <u>Academic Matter</u> : Flow of proposal from PIC to Director
		Final decision making authority	<u>Day to day activities</u> : Director <u>Policy matters</u> :BoG
		Related provisions, acts, rules etc.	IIIT (PPP) Act 2017 available on Institute’s website. http://iiitvadodara.ac.in/pdf/IIIT_PPP_act_2017.pdf Statutes of IIIT Vadodara available on Institute’s website. http://iiitvadodara.ac.in/pdf/IIIT%20Vadodara-Statutes.pdf
		Time limit for taking a decisions, wherever applicable	Annexure - XIII
		Channel of supervision and accountability	All officers and PICs are accountable for respective section/role; The staff is responsible for their respective role.
4	Norms for discharge of functions [Section 4(1)(b)(iv)]	Nature of functions/ services offered	Annexure - II
		Norms / standards for functions/ service delivery	Chapter – II, Section 4 to 12 of IIIT (PPP) Act 2017 available on Institute’s website.

			http://iiitvadodara.ac.in/pdf/IIIT PPP act 2017.pdf
		Process by which these services can be accessed	Refer website link < http://iiitvadodara.ac.in/ > Tabs – Academics, Admissions, Career, Tender, RTI, E-Resources, Committees, Minutes of Meeting
		Redressal of grievance mechanism and process	Annexure –VII
		Reference document prescribing the norms	Section 24 of Statues of IIIT Vadodara available on Institute’s website. http://iiitvadodara.ac.in/pdf/IIIT%20Vadodara-Statutes.pdf
5	Rules, regulations, instructions, manuals and records for discharging functions [Section 4(1)(b)(v)]	Title and nature of the record/ manual / instruction	IIIT PPP Act 2017 - http://iiitvadodara.ac.in/pdf/IIIT PPP act 2017.pdf
		The Acts / Rules / manuals, Office memorandum etc	Statutes - http://iiitvadodara.ac.in/pdf/IIIT%20Vadodara-Statutes.pdf
		Summary of contents of above for easy understanding of public	Ordinances - http://iiitvadodara.ac.in/grc.php Disciplinary Manual - http://iiitvadodara.ac.in/grc.php General Financial Rules 2017 - https://doe.gov.in/order-circular/general-financial-rules2017-0
		Transfer policy and transfer orders	Transfer policy does not exist
6	Categories of documents held by the authority under its control [Section 4 (1)(b) (vi)]	Title of the documents	IIIT (PPP) Act 2017, MoU, Ordinance, Dumad Campus Master Plan, Notice, Academic Rules and Regulations, Academic Calendar, Curriculum, Tenders, IPR Policy, Library, Placement Records etc. available on Institute’s Website Home Page
		Category of documents	http://www.iiitvadodara.ac.in/
		Custodian of the documents	The Registrar is responsible for all administrative affairs (Estate Management, Finance & Accounts, Administration, and Personnel Training & Development & Public Relations) of the Institute. He is also the custodian of all records.
7	Particulars for any arrangement for consultation with or representation by the members of the Public in relation to formulation of policy or implementation thereof [section 4 (1) (b)(vii)]	Relevant rule, circular etc. for consultation.	NA
		Arrangement adopted for consultation with or representation by the members of the public in the functional areas of the organization	NA
		Days or time specified for visitors	NA
8	Boards, councils, Committees and other bodies constituted as part of the public authority functioning [section 4 (1) (b)(viii)]	Names of the Boards, Councils, Committees etc.	Board of Governors Senate Finance Committee Buildings & works Committee HR Planning Committee
		Composition & Powers and functions	Annexure – VIII
		Whether their meetings are open to the public?	No
		Whether the minutes of the meeting are open to the public	Yes
		Link Place where the minutes if open to the public are available and the process of areas by the common citizen.	Refer website Link < http://www.iiitvadodara.ac.in/ > Minutes of the meeting tab available on Institute’s Website Home Page
9	Directory of Officers and employees [section 4(1)(b)(ix)]	Name, designation and Division	Annexure –IX
		Location, Telephone (both office & Residence), and email.	Annexure –IX; No residential phone provided.
10	Monthly Remuneration received by officers & employees including systems of compensation [section 4(1)(b)(x)]	Name & Designation of the employee & Monthly remuneration	Annexure – X
		System of compensation as provided by in its regulations	Section 5(d) and 29 of IIIT (PPP) Act 2017 available on Institute’s website. http://iiitvadodara.ac.in/pdf/IIIT PPP act 2017.pdf

11	Budget allocated to each agency including all plans, proposed expenditures and reports on disbursements made etc. [section 4(1)(b)(xi)]	Details of budget in simple form which can be easily understood by the non-professional and layman	Annexure – XI
		Details of budget providing clear picture regarding the actual achievement vis-a-vis the targets	Annexure – XI
		Periodic monitoring Reports, Revised budget, if any & Report on expenditure made and place where the related reports available	Annexure – XI
12	Manner of execution of subsidy programmers [section 4(1)(b)(xii)]	Name of the programmes or activities, objective of the programmes, procedure to avail benefits, duration of the programme /scheme, physical and financial targets of the programme, Nature / scale of subsidy / amount allotted, eligibility criteria for grant of subsidy and details of beneficiaries of subsidy programme (Number profile etc.)	Not Applicable
13	Particulars of recipients of concessions, permits or authorizations granted by the public authority [section 4(1)(b)(xiii)]	Concessions permits or authorizations granted by public authority	Not Applicable
		For each concessions, permit or authorization granted - Eligibility criteria - Procedure for getting the concession/ grant and / or permits or authorizations - Name and address of the recipients given concessions/ permits or authorizations - Date of award of concessions/ permits or authorizations	Not Applicable
14	Information available in electronic form [section 4(1)(b)(xiv)]	List of document available in in electronic form electronic form and the data about digitized records / files/ reports / information which shall include the name of the record; any categorization or index used; subject matter and other information;	IIIT (PPP) Act 2017, MoU, Ordinance, Notice, Academic Rules and Regulations, Academic Calendar, Curriculum, Tenders, IPR Policy, RTI Act 2005, Library, Placement Records etc. available on Institute's Website Home Page http://www.iiitvadodara.ac.in/
		Division / section / unit office where the record in normally held; the person with designation responsible for maintaining the record; and life span of the record.	
15	Particulars of the facilities available to citizens for obtaining information [section 4 details (1) (b) (xv)]	Name & location of Information and Facilitation Counter (IFC) and the contact details	Registrar Office, IIIT Vadodara Contact – 079 - 23977511 Email ID- registrar@iiitvadodara.ac.in Address – Block no. 9, C/o Government Engineering College Campus, Sector -28, Gandhinagar – 382028, Gujarat, India
		Details of information made available	http://iiitvadodara.ac.in/ ; Any additional information can be inquired through RTI
		Working hours of the facility	9.30 a.m. to 6 p.m ; Monday to Friday
		Contact Person & contact details (Phone, fax email)	Col. Ravi Chugh, Registrar Contact – 079 - 23977511 Email ID- registrar@iiitvadodara.ac.in
		Facility for inspecting the documents which are not available electronically should also be provided	After agreeing on a Mutual date and time
16	The Names, designation and other particulars of the PIOs Section 4 (1) (b) (xvi)	Name & Designation of PIOS and Appellate Authority, their the contact details, - Phone number & email, with subject matter within their jurisdiction and details of Nodal Officer.	Annexure – XII

		Details about link PIOs/AAs	
		Details of third party audit of voluntary disclosure – (a) Dates of audit carried out (b) Report of the audit carried out	Nov 2018 ; Carried out by CIC, Graded “E” with 43%
		Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD – (a) Date of appointment, (b) Name and Designation of the officers	Annexure – XII
		Consultancy committee of key stakeholders for advice on suo-moto disclosure – (a) Dates from which constituted, (b) Name and Designation of the officers	Annexure – XIX
		Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Annexure – XIX
17	No. of employees against whom Disiplinary action has been proposed/taken (Section 4(2))	No. of employees against whom disciplinary action has been (i) pending for minor penalty or major penalty proceedings Finalized for Minor penalty or major penalty proceedings	No such cases, therefore Not Applicable
18	Such other information as may be prescribed under Section 4 (1) (b) (xvii)	Annual Report Annual and other periodic returns FAQs List of completed schemes/ Projects / Programmes List of schemes/ Projects / Programmes underway	Available on Institute’s Website Home Page http://iiitvadodara.ac.in/Annual%20Report.php http://iiitvadodara.ac.in/Statement Account.php http://iiitvadodara.ac.in/faq.php Annexure XVIII Annexure XVIII
Miscellaneous			
19	Are important policies or decisions which affect public informed to them? [Section 4 (1) (c)]	Publish all relevant facts while formulating important policies or announcing decisions which affect public	Informed through Minutes of the Meeting http://iiitvadodara.ac.in/index.php and also through Ordinance, Arbitration, Academic Rules & Regulations, Admission, Student’s Education Loan, Library Rules, Fee, Refund Policy, IPR Policy, Scholarships, Notice etc. available on Institute’s Website Home Page http://www.iiitvadodara.ac.in/
20	Are reasons for administrative or quasi-judicial decision taken, communicated to affected persons [Section 4 (1) (d)]	- Provide reasons for its administrative or quasi-judicial decisions to affected persons.	Yes, Decisions taken by FAA (RTI)
21	Dissemination of information widely and in such form and manner which is easily accessible to the Public [Section 4(3)]	- Website Notice boards, Newspapers, Public Announcements, Media Broadcasts, Internet or, any other means including inspection.	Available on Institute’s Website Home Page, through Newspaper Advertisement, Social Media http://www.iiitvadodara.ac.in/
22	Whether information Manual Handbook available free of cost or not [Section 4(4)]	- Free or at a reasonable cost to the medium,	Refer Institute Website - < http://www.iiitvadodara.ac.in/ > Refer Ordinance under Institute Tab
23	Programmes to advance understanding of RTI (Section 26)	Educational Programmes Efforts to encourage public authority to participate in these programmes Training of CPIO/APIO Update and Publish guidelines on RTI by the Public Authorities concerned	Annexure XVII
Additional Category of Information			

to be disclosed under guidelines- Suo moto disclosure of more items under Section 4

22	Information related to procurement	- Tender-Notices enquiries Corrigenda thereon.	Yes
		- Details of bid awards, detailing the name of the supplier of goods/ services being procured or work contract.	Yes, Annexure - XV
		- Rate and total amount at which such procurement or work contracts were awarded.	Yes
23	Public Private Partnership	- Details of the Special Purpose Vehicle (SPV), if any, - Detailed project reports - Concession agreement, - Operation and maintenance manual, and - Other documents generated as part of the implementation of the Public Private Partnership	Not Applicable
24	Transfer Policy and Transfer Orders.	- Transfer policy for different grades/ cadres - Transfer orders	Transfer policy does not exist Being a small and new Institute established in 2013 and the satellite campus installed in 2020, such transfer is limited to 3 till date. 1. Sh. Gautam Kumar – From IIIT Vadodara (Gandhinagar Campus to IIITV – ICD Campus 2. Sh. Abhishek Shah – From IIIT Vadodara (Gandhinagar Campus to IIITV – ICD Campus 3. Dr. Jignesh Patel – From IIITV – ICD Campus to IIIT Vadodara (Gandhinagar Campus This is done as per Notes approved by the Director.
25	RTI Applications	- RTI application and appeals received and their responses (except relating to personal information) uploaded on the websites, with search facility based on keywords	Annexure XVI
26	CAG & PAC paras	- CAG and PAC-ATR of those have been laid on the table of both the houses of Parliament	Yes; Only those which have been tabled at the Parliament are accessible at the following link http://iiitvadodara.ac.in/audit_report.php ATR: The suggestions of the audited report are corrected and presented in the next year.
27	Citizen's Charter	- Citizen's Charter	Yes, Annexure XIII
		- RFD (Result Framework Document)	No
		- Bi-annual reports on the performance against the benchmarks set in citizen chart	No
28	Discretionary & Non-discretionary Grants	- Details of discretionary grants/ allocation and - Annual accounts of other entities that are provided grants by public authorities.	Annexure XVII
29	Foreign/ Domestic Tour of Ministries/ Officials	The details of foreign & domestic visits undertaken by the officials of the rank of JS to the Government of India and HODs details to be included therein - Purpose of visit - Place of visited - Period - No. of People included with officials delegation - Expenditure incurred on such tours.	Annexure XIV

Information disclosed on own Initiative

	Item/information disclosed so that public have minimum resort to use of RTI Act to obtain information	Item/ information disclosed so that public have minimum resort to use of RTI Act to obtain information	Tab RTI on Institute website < http://iiitvadodara.ac.in/ >
	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel	Whether STQC certification obtained and its validity	Not Met
		Does the website show the certificate on the website?	Not Met
Form of Disclosure			
30	Form of accessibility of Information Manual/ Handbook [Section 4(4)]	Electronic or printed or both	Electronic (Institute's website)
31	Language in which Information Manual/ Handbook available	English/ Hindi	Yes
		Vernacular/ Local Language/ regional language	Not Met
32	When was the information Manual/ Handbook last updated?	Annual updating in required and the date of last updated need to be displayed.	Last updated on Feb 2019

Annexure - I

Vision

To create leaders who will be at the forefront of innovation, creating and applying pivotal technologies that will transform the world of tomorrow, and seek solution to problems of our businesses and our society.

Mission

- To deliver world-class education to students so that they excel in deep technical know-how including in new technologies, creativity, social awareness, entrepreneurial skills and lifelong learning.
- To conduct curiosity-driven and problem-led research that generates transformative ideas that will improve our society and our world.
- To Promote a transparent culture which prizes practical learning, innovation, problem-solving, teamwork, adaptation to change and entrepreneurship.
- To Engage and develop educators who are responsible to educate the next generation and to ensure that we always meet our exacting standards for education, research and culture.

Objectives

- To increase the student capacity to meet the growing demands for the industry leaders from domestic and international markets. Further to produce high quality graduates B.Tech., M.Tech., and Ph.D. with high employer reputation.
- Achieve international standards in student faculty ratio, doctoral students to Post graduate students ratio, research output, publications in quality journals and placement of students.
- To improve the quality of life of people in general and socio-economic environment in and around the institute in particular as outreach and social responsibility activities.
- To have state of art infrastructure and the environment to achieve the vision and mission of the institute.
- To attract talented human resources to join in Masters and PhD programmes and recruit top quality faculty members.
- To hire trained/ train, faculty and staff to promote a transparent culture.
- To make significant contributions to the technology towards nation development.

Annexure - II

Function & Duties of Organization :

(1) Subject to the provisions of this Act, every Institute shall exercise the following powers and perform the following functions, namely:—

- (a) to provide instructions in such fields of knowledge relating to information technology and allied areas as the Institute may deem fit, for the advancement of learning and dissemination of knowledge;
- (b) to lead, organize and conduct research and innovation in information technology and allied fields of knowledge in such manner as the Institute may deem fit, including in collaboration or in association with any other Institute, educational institution, research organization, body corporate or financial organizations at national or global level;
- (c) to hold examinations and grant degrees, diplomas and other academic distinctions or titles and to confer honorary degrees;
- (d) to create academic, administrative, technical, ministerial and other posts under the Institute other than the post of Director of the Institute and to make appointments thereto;
- (e) to appoint persons working in any other Institute or educational institution or involved in research of significance in any industry as adjunct, guest or visiting faculty of the Institute on such terms and for such duration as the Institute may decide;
- (f) to create administrative and other posts and to make appointments thereto on the basis of criteria as may be decided by the Board;
- (g) to make provision for dissemination of knowledge emerging from research and for that purpose to enter into such arrangements, including consultancy and advisory services, with other institutions, industry, civil society or other organizations, as the Institute may deem necessary;
- (h) to create a website, highlight all information not restricted to those related to students, admission, fee, administrative structure, policies including recruitment rules, faculty and non-faculty posts, annual reports and financial details including statement of account of the Institute;
- (i) to determine, specify and receive payment of fees and other charges, as the Institute may deem fit, from students and any other person, institution or body corporate for instructions and other services, including training, consultancy and advisory services, provided by the Institute;
- (j) to deal with any property belonging to, or vested in, the Institute in such manner as the Institute may deem fit for advancement of the objectives of the Institute: Provided that no land or other immovable property shall be disposed of by the Institute without the prior approval of the concerned State Government and the Central Government;
- (k) to receive gifts, grants, donations or benefactions from the Government and to receive bequests, donations and transfer of movable or immovable properties from testators, donors or transferors, as the case may be;
- (l) to co-operate with educational or other institutions in any part of the world having objects wholly or partly similar to those of the Institute by exchange of teachers and scholars and generally in such manner as may be conducive to their common objects;
- (m) to establish and maintain such infrastructure as may be necessary, incidental or conducive to the attainment of the objectives of the Institute;
- (n) to institute and award fellowships, scholarships, exhibitions, prizes and medals; and Powers and functions of Institute.
- (o) to do all such things as may be necessary, incidental or conducive to the attainment of all or any of the objectives of the Institute.

(2) Subject to the provisions of this Act, every Institute may take up the following works, namely:—

(a) supporting and collaborating with educational Institutes imparting technical or information technology courses located in the zone or region;

(b) advising the State Governments and Union territory Administrations included in its zone in matters of information technology and other technological issues referred by them to the Institute for advice.

Functional Chart of Organization

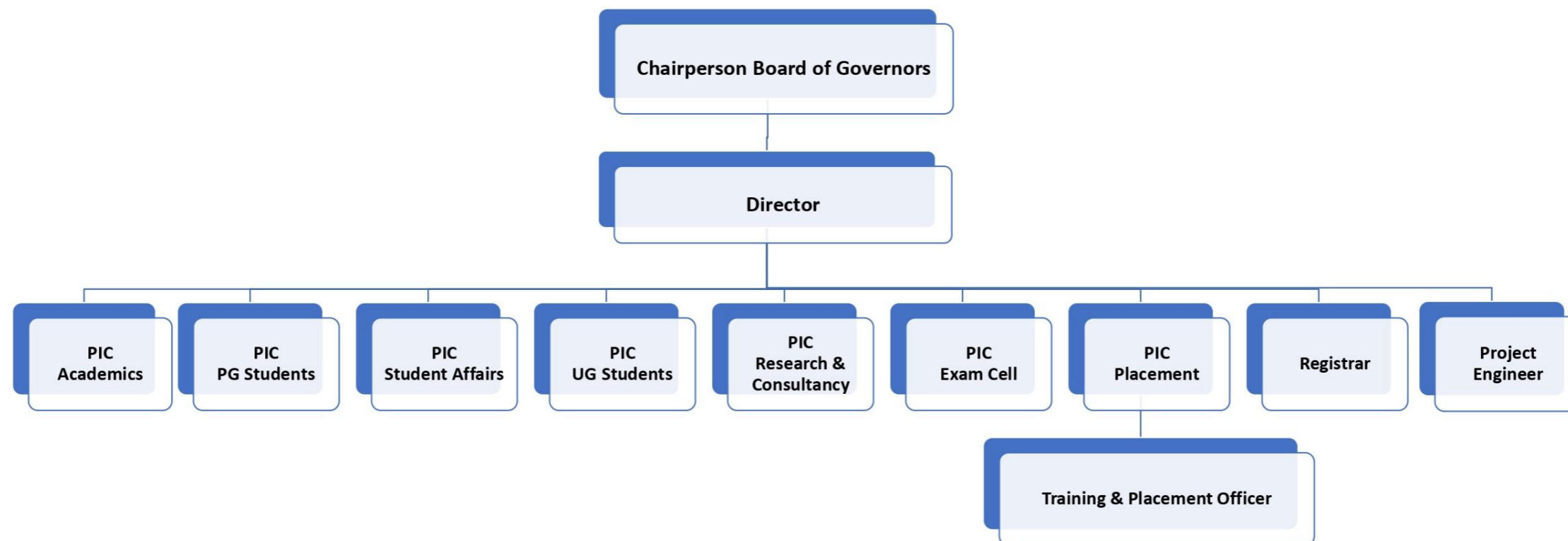
- IIIT Vadodara is an Institute of National Importance formed through Act of Parliament. It is governed by the Board of Governors with its Chairman nominated by the Visitor (the President of India) . It is guided by the IIIT Coordination Forum — a common apex body for all IIIT (PPP) — established by the Ministry of Education (MoE), Government of India. The Director is the executive head of the institute. He is appointed by MoE for a period of five years. He chairs the Senate, which is the authority on all academic matters, and is also a Member of the Board of Governors and of the IIIT Coordination Forum.

- IIIT Vadodara presently has 16 faculty members and 4 officers. Faculty members are assigned the duty of Professor-in-charge of Academic, Student's Affairs, Research etc to assist Director in his executive role.

- The senate is constituted as per the Act. It is responsible for controlling the maintenance of Standards of instruction, education& examinations and other allied academic matter.

- The Registrar is responsible for all administrative affairs (Academic Affairs, Estate Management, Finance & Accounts, Administration, Personnel Training & Development and Publications & Public Relations) of the Institute. He is also the custodian of all records.

ORGANIZATION CHART OF THE IIIT VADODARA



Annexure – IV

Department and HODs

The details of HODs are as under:-

Department	HOD	Date of Formation	Name of the faculty members of the department
Science, Mathematics and Humanities	Dr Dharendra Sinha	03.07.2020	Dr Ajay Nath Dr Swapnil Lokhande Dr BarnaliChetia Dr Amandeep Singh
Computer Science and IT	Dr Ashish Phophalia		Dr Pratik Shah Dr Naveen Kumar Dr Antriksh Goswami Dr Novarun Deb Dr Soumen Atta
Electronics and Communication	Dr Jignesh Bhatt		Dr Kamal K Jha Dr Sunil Dutt Dr Bhupendra Kumar

Annexure - V

Function & Duties of Officers

A. Function & Duties of Director:

- (1) The Director shall be the principal executive officer of the Institute and shall be responsible for implementation of the decisions of the Board and Senate and for day- today administration of the Institute.
- (2) The Director shall be appointed by the Visitor, on such terms and conditions of service as may be laid down by the Statutes. Finance Committee. Powers and functions of Finance Committee. Meetings. Director. SEC. 1] THE GAZETTE OF INDIA EXTRAORDINARY 11
- (3) The Director shall be appointed out of the panel of names recommended by a search-cum-selection committee consisting of— (a) Chairperson of the Board, who shall be the Chairperson of the search-cumselection committee; (b) two members, nominated by the Board, from amongst eminent administrators, industrialists, educationists, scientists, technocrats and management specialists; (c) nominee of the State Government in which the Institute is located; (d) nominee of one of the industry partners by rotation; (e) head of the Bureau, Ministry of Human Resource Development dealing with Indian Institutes of Information Technology—Member Secretary, ex officio;
- (4) The Director shall exercise the powers and perform the duties as may be assigned under this Act or the Statutes or Ordinances, or as may be delegated by the Board.
- (5) The Director shall, except on account of resignation or removal, hold office for a period of five years from the date of assumption of charge as Director.
- (6) The Director may, by writing under his hand addressed to the Chairperson, resign his office.
- (7) The Visitor may remove from office the Director, who — (a) has been adjudged as insolvent; or (b) has been convicted of an offence which, in the opinion of the Visitor, involves moral turpitude; or (c) has become physically or mentally incapable of acting as a Director; or (d) has acquired such financial or other interest as is likely to affect prejudicially the functions as a Director; or (e) has so abused the position or so conducted as to render the continuance in office prejudicial to the public interest: Provided that the Director shall not be removed from office except by an order made by the Visitor, after an enquiry instituted by the Board, in which the Director has been informed of the charges and given a reasonable opportunity of being heard in respect of those charges.
- (8) The Board shall initiate the process of appointment in respect of any vacancy due to arise for the post of Director on completion of tenure before a period of six months from the date of arising of such vacancy and that the process of appointment shall be completed before such vacancy arises.
- (9) Where the post of Director falls vacant on account of any reason other than completion of tenure, the process of appointment shall be initiated by the Board within one month of such vacancy and process shall be completed as early as possible.

B. Function & Duties of Registrar :

- (1) The Registrar of every Institute shall be appointed on such terms and conditions as may be laid down by the Statutes.
- (2) The Registrar shall exercise such powers and perform such duties as may be assigned to him by the Statutes or by the Director.
- (3) The Registrar shall be responsible to the Director for the proper discharge of his functions.

Annexure - VI

Powers & Duties of Other Employees

Sr. no.	PIC	Duties	Office Order & Date	Work Allocated
(a)	PIC Academics	To advise Director on academic matter and implement academic policies	IIITV/2017-18/007 dated 01.09.2017	To advise Director on academic matter and implement academic policies
(b)	PIC PG Students	To advise Director on matter of PG students	IIITV/2017-18/007 dated 01.09.2017	To advise Director on matter of PG students
(c)	PIC Students Affairs	To advise Director on students affairs activities and conduct student event through student committees	IIITV/2017-18/007 dated 01.09.2017	To advise Director on students affairs activities and conduct student event through student committees
(d)	PIC UG Students	To advise Director on matter of UG students and supervise student's affairs related to registration	IIITV/2020-21/E/11 dated 17.08.2020	To advise Director on matter of UG students and supervise student's affairs related to registration
(e)	PIC Research & Consultancy	To advise Director on research & consultancy matter and implement the related policies	IIITV/2018-19/26 dated 27.11.2018	To advise Director on research & consultancy matter and implement the related policies
(f)	PIC Exam Cell	To conduct Institute examinations	IIITV/2022-23/1/07 dated 30.08.2022	To conduct Institute examinations
4(h)	Institute Engineer	To act as Nodal Officer (technical) for all Civil/electrical needs of the Institute	NA	To act as Nodal Officer (technical) for all Civil/electrical needs of the Institute
(I)	Training & Placement Officer	To make and implement the polices related to Institute placement and facilitate the training and placement of students	NA	To make and implement the polices related to Institute placement and facilitate the training and placement of students

Annexure -VII

Office Order : Amendment in Grievance Redressal Committee

1. Students may approach different people for different types of grievances. Below are various level for addressing the issues. In case the issue remains unresolved at the first level or the issue is due to the person at the first level, student may go to the second level and further. If a student is still not satisfied, may contact the Director. The Director will seek report for Grievance Redressal Committee.

2. List of various level for addressing the issues on grievances are as under:-

Grievance	First Level	Second Level	Third Level
Course Related	Instructor/ Faculty Advisor	PIC Academics	Grievance Redressal Committee
Academics Related	AR/DR Academics	PIC Academics	
Hostels/ Facilities Related	Campus Manager	Hostel Wardens	
Students Affairs (Cultural/ Sports/ Technical)	Representative PICs	PIC Student Affairs	
Mess	Student Mess Committee	Hostel Wardens	
Ragging	Wardens/ Faculty Advisor	PIC Student Affairs	
Sexual Harassment	Anti-Sexual Harassment Committee		

3. The Grievance Redressal Committee is Constituted as under:

- (a) Col Ravi Chugh - Chairperson
- (b) Dr. Pratik Shah (PIC Academics) - Member
- (c) Dr. Ajay Nath (PIC Student Affairs) - Member
- (d) Dr. Pramit Mazumdar, Hostel Warden - Member
- (f) Mrs. Madhu Kumari, TPO - Member
- (g) Representative of Faculty Advisor - Member
- (h) Student Representative as: - Member
- (i) PG - Student ID (201871001), Ms. Swati Rai
- (ii) UG - Student ID (201951083), Mr. Krishna Gaur

4. The Grievance Redressal form is to be submitted to Registrar's Office, wherein grievance reaches third level. For first two levels, aggrieved may meet the concerned officials and resolve the issue.

Note: In case of any emergency, the aggrieved is free to go to Director directly.

This office order supersedes the earlier Office Order No. OO: IITV/2022-23/E/02 dated 20.07.2022.

Grievance Redressal form

Annexure - I

Grievance Registration Form :

(Attach extra sheet if required)

Student ID <small>YOUR ID</small>	Mobile Number <small>YOUR Mobile Number</small>
Your Name <small>YOUR ANSWER</small>	
You are attending institute as: <input type="radio"/> Day Scholar <input type="radio"/> Hosteler	
You enrollment program: <input type="radio"/> B.Tech <input type="radio"/> M.Tech <input type="radio"/> Ph.D <input type="radio"/> Any Other	
Detail information about the incident (including date and time) <small>YOUR ANSWER</small>	
Any other information you would like to reveal (Specific facts) <small>YOUR ANSWER</small>	



Signature:

Date:

Annexure - VIII

(i). Board of Governors

S. No.	Name	Designation
1	Sh K Sanjay Murthy, IAS Secretary, Department of Higher Education, Ministry of Education, Shashtri Bhavan, New Delhi.	Chairman
2	Sh. Rakesh Ranjan, IAS Additional Secretary (Technical Education), MoE, Government of India.	Member
3	Sh. G.T. Pandya, IAS Director (Technical Education), Government of Gujarat.	Member
4	Mr. Shailender Kumar Regional Managing Director, Oracle India Private Limited.	Member
5	Dr. Mrutyunjay Mohapatra Director General of Meteorology, India Meteorological Department, Government of India.	Member
6	Dr. Shruti Kikani (Anerao)	Member
7	Prof. Surendra Prasad, Former Director IIT Delhi, Shanti Swarup Bhatnagar Awardee.	Member
8	Prof. Manindra Agrawal, Professor at the Department of Computer Science and Engineering and the Deputy Director at the IIT Kanpur.	Member
9	Mr. Ravi S Erande, Sr. Vice President (Production-F&I) and MR (BU), GSFC	Member
10	Dr. Biswajit Roy Director General, GERMI	Member
11	Prof. Anupam Shukla Director, SVNIT Surat	Member
12	Dr. Jignesh Bhatt Assistant Professor, IIIT Vadodara	Member
13	Dr. Ashish Phophalia Assistant Professor, IIIT Vadodara	Member
14	Dr. C D Modhera, Professor (HAG), Civil Engineering Department SVNIT, Surat	Member
15	Prof. Sarat Kumar Patra, Officiating Director, IIIT (PPP) Vadodara	Member
16	Col Ravi Chugh, Registrar IIIT (PPP) Vadodara	Non-member Secretary

Powers and Function of Board :

(1) Subject to the provisions of this Act, the Board shall be responsible for the general policy making, superintendence, providing direction and shall have the power to frame, amend, modify or rescind the Statutes and the Ordinances governing the affairs of the Institute to achieve the objectives specified in section 6.

(2) Without prejudice to the provisions of sub-section (1), the Board shall have the following powers, namely:—

(a) to decide questions of policy relating to the Institute;

(b) to establish departments, faculties or schools of studies and initiate programmes or courses of study at the Institute;

(c) to examine and approve the annual budget estimates of the Institute;

(d) to examine and approve the plan for development of the Institute and to identify sources of finance for implementation of the plan;

(e) to create teaching, academic, administrative, technical and other posts and to make appointments thereto;

(f) to provide by the Statutes, the qualifications, criteria and processes for appointment to teaching and other posts in the Institute;

(g) to approve fees and other charges payable for pursuit of studies, courses or programmes in the Institute;

(h) to make Statutes, subject to provisions of section 32, governing the administration, management and operations of such Institute;

(i) to grant degrees, diplomas and other academic distinctions or titles, and to institute and award fellowships, scholarships, prizes and medals; and

(j) to exercise such other powers and perform such other duties as may be conferred or imposed by this Act or the Statutes.

(3) The Board may, subject to the provisions of this Act and the Statutes, delegate such powers and functions to the Senate or the Director, as the Board may deem fit.

(4) The Board shall put in place policies to make the Institute self-sustaining within a period of five years.

(5) The Board shall periodically conduct a review of the performance of the Director with specific reference to the leadership in the achievement of the objectives of the Institute.

(6) The Board shall in exercise of the powers and discharge of functions strive to provide autonomy in academic matters to the Senate and departments of faculties or schools, as the case may be. Resignation of Chairperson. Powers and functions of Board. SEC. 1] THE GAZETTE OF INDIA EXTRAORDINARY 9

(7) Wherein the opinion of the Director or the Chairperson, the situation is so emergent that an immediate decision needs to be taken in the interest of the Institute, the Chairperson, in consultation with the Director, may issue such orders as may be necessary, recording in writing the grounds for the opinion:

Provided that such orders shall be submitted for ratification of the Board in the next meeting.

(ii). Finance Committee

S. No.	Name	Designation
1	Shri K Sanjay Murthy, IAS Secretary, Department of Higher Education, Ministry of Education, Shashtri Bhavan, New Delhi.	Chairperson
2	Sh. Anil Kumar	Member

	Director Finance, MoE, Government of India.	
3	Sh. S.J. Haider, IAS, Principal Secretary (Higher and Technical Education), Government of Gujarat.	Member
4	Sh. Raja Bhowmick GM Corporate Finance, TATA Consultancy Services	Member
5	Prof. S. K. Patra, Director, IIIT Vadodara	Member.
6	Col Ravi Chugh, Registrar, IIIT Vadodara.	Member Secretary.

Powers and Function of Finance Committee :

The Finance Committee shall examine the accounts, scrutinize proposals for expenditure and financial estimates of the Institute and thereafter submit it to the Board together with its comments for approval.

(iii). Senate

It is the principal academic body of the institute. It is responsible for maintenance of standards of instruction, education, research and examination within the institute.

S.N.	Provision of the Act	Name
1	The Director of the Institute shall be the ex officio Chairman of the Senate;	Prof. S K Patra, Director, IIIT Vadodara
2	All Deans, ex officio ;	Dr. Pratik Shah
3	Heads of all Departments, Faculties or Schools or ex officio , as the case may be, comprising the Institute;	Dr. Ashish Phophalia Dr. Jignesh Bhatt Dr. Dharendra Sinha
4	All full-time professors other than the Deans or Heads of the Departments;	Vacant
5	Three persons from amongst educationists of repute;	Dr. Surendra Prasad, IIT Delhi Prof. Gautam Barua, IIIT Guwahati Dr. Sivakumar, IIT Bombay
6	Three persons who are not members of teaching staff co-opted by the Senate;	Vacant
7	Registrar of the Institute, ex officio Secretary;	Col Ravi Chugh

Powers and Function of Senate:

(1) Subject to the provisions of this Act, the Statutes and the Ordinances, the Senate shall be the principal academic body of the Institute and shall have the power to enact, amend or modify the Ordinances governing academic matters and the affairs and well-being of students.

(2) Without prejudice to the provisions of sub-section (1), the Senate shall have the following powers, namely:—

(a) to specify the criteria and procedure for admission to courses or programmes of study offered by the Institute;

- (b) to recommend to the Board creation of teaching and other academic posts, determination of the number and emoluments of such posts and defining the duties and conditions of service of teachers and other academic posts;
- (c) to recommend to the Board about starting of new programmes or courses of study;
- (d) to specify the broad academic content of programmes and courses of study and undertake modifications therein;
- (e) to specify the academic calendar and approve grant of degrees, diplomas and other academic distinctions or titles;
- (f) to appoint examiners, moderators, tabulators and such other personnel for different examinations;
- (g) to recognise diplomas and degrees of Universities and other Institutes and to determine equivalence with the diplomas and degrees of the Institute;
- (h) to suggest measures for departmental co-ordination;
- (i) to make major recommendations to the Board of Governors on—
- (A) measures for improvement of standard of teaching, training and research;
- (B) institution of chairs, fellowships, scholarships, studentships, freeships, medals and prizes and other related matters;
- (C) establishment or abolition of departments or centres; and
- (D) academic functioning of the Institute, discipline, residence, admissions, examinations, award of fellowships and studentships, freeships, concessions, attendance and other related matters;
- (j) to appoint sub-committees to advise on such specific matters as may be referred to by the Board or by itself;
- (k) to consider the recommendations of the sub-committees and to take such action including making of recommendations to the Board as may be required;
- (l) to take periodical review of the activities of the departments or centres and to take appropriate action including making of recommendations to the Board with a view to maintain and improve the standards of instructions, in the institutions; and
- (m) to exercise such other powers and discharge such other functions as may be assigned to it, by Statutes or otherwise, by the Board

(iv). Building and Works Committee

S. No.	Name	Designation
1	Prof S. K. Patra	Chairman, Director IIIT Vadodara
2	Prof Ashwini Kumar	Member, Department of Civil Engineering, IIT Gandhinagar, Nominee of the Central Government

3	Shri HC Modi, (Superintending Engineer R&B Circle Vadodara Government of Gujarat);	Member, Nominee of the Government of Gujarat
4	Sh Vijay Varghese, AGM, Tata Consultancy Services	Member, Nominee of the Industry Partner
5	Dr Pratik Shah, Assistant Professor, IIIT Vadodara	Member, Nominated by the Director, IIIT Vadodara
6	Prof GJ Joshi, Prof of Civil Engineering, SVNIT.	Member
7	Shri AK Agarwal, ADG (RETD) CPWD.	Member
8	Col Ravi Chugh Registrar, IIIT Vadodara	Member Secretary

Powers and Function of BWC:

- (1) it shall be responsible, under the direction of the Board, for construction of all major capital works after securing from the Board the necessary administrative approval and expenditure sanction;
- (2) it shall have the power to give the necessary administrative approval and expenditure sanction for minor works and works pertaining to maintenance and repairs, within the grant placed at the disposal of the Institute for the purpose. The financial limit shall be rupees fifty lakh in the first instance and the limit will be changed from time to time by the Board.
- (3) it shall prepare estimates of cost of buildings and other capital works, minor works, repairs, maintenance and the like;
- (4) it shall be responsible for making technical scrutiny as may be considered necessary by it;
- (5) it shall be responsible for enlistment of suitable contractors and acceptance of tenders and shall have the power to give direction for departmental works where necessary;
- (6) it shall have the powers to settle rates not covered by tender and settle claims and disputes with contractors.
- (7) it shall have powers to approve extra items and deviations of quantities from tender specifications, subject to the total contract value not exceeding the amount given as administrative approval.

(v). HR Planning Committee

S. No.	Name	Designation
1	Prof S. K. Patra	Chairperson, Director IIIT Vadodara
2	Shri PK Chopra	Member, Registrar IIT Gandhinagar
3	Shri Abhay Chauhan	Member, Head TCS BPS HR Gujarat
4	Col Ravi Chugh	Member Secretary, Registrar IIIT Vadodara

Annexure - IX

IIIT Vadodara Telephone Directory

Sl. No.	Name	Designation	Contact No.	Email Address
1.	Prof. Sarat Kumar Patra	Director	079 - 23977501	director@iiitvadodara.ac.in
2.	Col. Ravi Chugh	Registrar	079 - 23977511	registrar@iiitvadodara.ac.in
3.	Dr. Pratik Shah	Professor-in Charge (Academic)	079 - 23977545	pratik@iiitvadodara.ac.in
4.	Dr. Ajay Nath	Professor-in Charge (Student Affair)	079 - 23977513	ajay.nath@iiitvadodara.ac.in
5.	Dr. Naveen Kumar	Professor-in Charge (ICT)	079 - 23977546	naveen_kumar@iiitvadodara.ac.in
6.	Dr. Dharendra Kumar Sinha	Chief Vigilance Officer	079 - 23977524	dharendra.sinha@iiitvadodara.ac.in
7.	Dr. Pramit Mazumdar	Hostel Warden	079- 23977515	pramit.mazumdar@iiitvadodara.ac.in
8.	Mrs. Madhu Kumari	Training & Placement Officer & Hostel Warden	079- 23977521	madhu_kumari@iiitvadodara.ac.in
9.	Dr. Vikas Kumar	Admin Officer & Hostel Warden (IIITV - ICD)	79905 73335	Vikas_kumar@diu.iiitvadodara.ac.in

Annexure - X

Monthly Remuneration: February 2022 (As per 7th CPC)

Sr. No.	Name	Designation	Level
1	Prof. Sarat Kumar Patra	Director	17
2	Col Ravi Chugh	Registrar	14
3	Dr. PratikkumarParimal Shah	Assistant Professor Grade-I	12
4	Dr. Dharendra Kumar Sinha	Assistant Professor Grade-I	12
5	Dr. Swapnil Ashok Lokhande	Assistant Professor Grade-I	12
6	Dr. BarnaliChetia	Assistant Professor Grade-I	12
7	Dr. Ajay Nath	Assistant Professor Grade-I	12
8	Dr. Jignesh Shashikant Bhatt	Assistant Professor Grade-I	12
9	Dr. Ashish Phophalia	Assistant Professor Grade-I	12
10	Dr. Kamal Kishor Jha	Assistant Professor Grade-II	11
11	Dr. Naveen Kumar	Assistant Professor Grade-II	11
12	Dr. Dibyendu Roy	Assistant Professor Grade-II	11
13	Dr. Vivek Maheshkumar Vyas	Assistant Professor Grade-II	11
14	Dr. Novarun Deb	Assistant Professor Grade-II	11
15	Dr. Pramit Mazumdar	Assistant Professor Grade-II	11
16	Dr. Antriksh Goswami	Assistant Professor Grade-II	10
17	Dr. Bhupendra Kumar	Assistant Professor Grade-II	10
18	Dr. Sunandita Debnath	Assistant Professor Grade-II	10
19	Dr. Patel Jignesh Rameshchandra	Assistant Professor Grade-II	10
20	Dr. Varun Kumar	Assistant Professor Grade-II	10
21	Dr. Deepika Gupta	Assistant Professor Grade-II	10
22	Dr. Gaurav Pareek	Assistant Professor Grade-II	10
23	Dr. Vikas Kumar	Assistant Professor Grade - II	Consolidated Pay
24	Mr. Shah Jigar Vijaykumar	Assistant Registrar (Scaled Contract)	10
25	Mrs. Madhu Kumari	Training And Placement Officer	10
26	Mr. Jitu Sharma	Jr Technical Superintendent	6
27	Mr. NarendrakumarManjibhai Solanki	Jr Superintendent	6
28	Mr. Gautam Kumar Keshri	Jr Superintendent	6
29	Mr. Mesariya Jigar Rameshbhai	System Administrator	6

30	Mr. Gautam Kumar	Jr Technical Superintendent	6
31	Ms. Rana DarshanabenMahendrakumar	Administrative Assistant	3
32	Mr. Haresh NarayanbhaiKumavat	Administrative assistant	3
33	Ms. RishikaGovindvallabh Joshi	Administrative Assistant	3

Annexure - XI

BUDGET FY 2021-22: IIIT Vadodara

		Approved Budget 2020-21	Expenditure 2020-21	Proposed Budget 2021-22
	Pay & Allowances	608.6	446.39	824.60
1	Gross Salary	442.00	352.83	599.00
2	NPS	40.00	30.65	68.00
3	Medical Reimbursement/ Insurance	15.00	3.90	10.00
4	LTC	3.00	0.00	7.00
5	Visiting Faculty	35.00	17.69	22.00
6	Doctor + Paramedical + counselor	5.00	1.38	20.00
7	CPDA	21.00	3.26	39.00
8	CEA	5.00	3.10	6.00
9	Telephone Reimbursement	0.60	0.51	0.60
10	Outsource employee	42.00	33.07	53.00
	Provisioning of Retirement Benefits	20.00	14.86	28.00
11	Gratuity	12.00	8.70	16.00
12	Leave encashment	8.00	6.16	12.00
	Hostel	21	0.51	92.00
15	Electricity Bill	1.00	0.03	1.00
16	Security	2.00	0.00	2.00
17	Housekeeping	2.00	0.00	2.00
18	Bus Service	15.00	0.48	85.00
19	Miscellaneous/ Garbage/ Maint Hostel/ Shifting	1.00	0.00	2.00
23	Student Activities & Welfare	9.40	2.94	10.00

24	Placement Activities	3.00	0.06	5.00
	Institute Expense (Operation and Maintenance)	84.40	48.77	109.50
25	Security	22.00	18.55	32.00
26	Housekeeping	24.00	17.85	30.00
27	Repair & Maint, AMC	10.00	2.75	10.00
28	Academic Building Rent	2.40	2.68	15.00
29	Audit/ CA Fees	15.00	3.07	6.00
30	Institute House	4.00	3.75	4.50
31	Travel Institute	2.00	0.04	2.00
32	Taxation/ Legal/ Bank Charges/ Verification/ Service Charges	5.00	0.08	10.00
	Office Expense	44.50	22.06	44.00
33	Advertisement & Publicity	10.00	0.75	5.00
34	Internet & Telephone	22.00	15.92	25.00
35	Stationary	5.00	1.79	5.00
36	Library Subscriptions	2.00	0.02	2.00
37	Training of Employees	2.00	0.16	2.00
38	Petty Expenditure/ Postal	3.50	3.42	5.00
39	Institute Transport	20.00	8.55	15.00
40	Travel/ Statutory Meeting	6.00	0.01	5.00
41	Recruitment	10.00	1.30	5.00
	Academic	142.00	77.26	152.00
42	Stipend TA PhD	53.00	45.94	75.00
43	Stipend TA M.Tech	64.00	24.99	45.00

44	Examination	2.00	0.00	2.00
45	Seminar & Workshop	3.00	0.00	3.00
46	ERP	5.00	0.00	7.00
47	Institution support for Student Research & Outreach	5.00	0.15	5.00
48	Student Medclaim/ Visiting travel/ Admission	10.00	6.18	15.00
49	Convocation	10.00	1.11	10.00
50	Contingency	10.00	0.00	5.00
(A)	Total (Revenue)	988.90	623.82	1305.10
(B)	Capital (From IRG)	45.00	16.13	99.00
52	Physics Lab/ Electrical Lab	5.00	0.00	15.00
53	Library Books	10.00	0.34	2.00
54	Directors Car	15.00	0.00	0.00
55	Computer Peripherals	2.00	0.35	2.00
56	Equipment	2.00	1.06	2.00
57	Software/ Matlab/ Firewall/ Access Points	10.00	0.00	20.00
58	ACM Subscription (Digital Lib)	0.00	14.38	15.00
59	Furniture	1.00	0.00	3.00
60	Computers (New) -50 Nos	0.00	0.00	40.00
	Total Expenditure	1033.90	639.95	1404.10
Incom	Income from Fees			1342.92
e	MOE Grant			0.00
	Total Income			1342.92
	Deficit (with Capital)			-61.18

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Annexure - XII

Details of PIOs wef from 2015

Sr. No.	Duration	Name	Address	Contact No.	Email ID
1.	From 2015 to 2017	Not Nominated			
2.	From 15.05.2017 to 30.03.2022	Col Ravi Chugh	IIIT Vadodara, Block No.9, Government Engineering College, Sector-28, Gandhinagar-382028.	+91 (79) 23977511	registrar@iiitvadodara.ac.in
3.	From 31.03.2022 to Till date	Ms. Madhu Kumari	IIIT Vadodara, Block No.9, Government Engineering College, Sector-28, Gandhinagar-382028.	+91 (79) 23977521	cpio@iiitvadodara.ac.in
4.	From 31.03.2022 to Till date	Dr. Vikas Kumar	IIIT Vadodara - International Campus Diu (IIITV-ICD), Education Hub, Kevdi - Diu (U.T) -362520.	+91 79905 73335	cpio@diu.iiitvadodara.ac.in

Details of FAA

Sr. No.	Duration	Name	Address	Contact No.	Email ID
1.	From 06.08.2017 to 30.03.2022	Prof. S K Patra	IIIT Vadodara, Block No.9, Government Engineering College, Sector-28, Gandhinagar-382028.	+91 (79) 23977510	director@iiitvadodara.ac.in
2.	From 31.03.2022 to Till date	Col Ravi Chugh	IIIT Vadodara, Block No.9, Government Engineering College, Sector-28, Gandhinagar-382028.	+91 (79) 23977511	registrar@iiitvadodara.ac.in

Details of Nodal Officer

Sr. No.	Duration	Name	Designation	Address	Contact No.	Email ID
1.	From 06.08.2017 to 30.03.2022	Col Ravi Chugh	Registrar	IIIT Vadodara, Block No.9, Government Engineering College, Sector-28, Gandhinagar-382028.	+91 (79) 23977511	registrar@iiitvadodara.ac.in
2.	From 31.03.2022 to Till date	Mrs. Madhu Kumari	TPO	IIIT Vadodara, Block No.9, Government Engineering College, Sector-28, Gandhinagar-382028.	+91 (79) 23977521	madhu_kumari@iiitvadodara.ac.in

Annexure - XIII

Citizen Charter

Sl. No.	Activity	Level of Action	Time Frame
1	Student Document (Bonafide Certificate, NOC etc.)	Section Staff	3 working days
2	Faculty related work	Director	5 working days
3	Employee Related Work	Registrar	3 working days

Annexure – XIV

Sl.No.	Name & Designation of the person	Purpose of Visit	Place of Visit	Period	No. of people included with official	Expenditure incurred on such tours
1.	Prof. S K Patra (Director)	LEAP Program	Singapore	14 th August to 18 th August 2022	NIL	NIL (Visit funded by MoE)
2.	Prof. S K Patra (Director)	To Attend Parliamentary Meeting	New Delhi	16 July, 2022 – 19 July, 2022	2	11,403 /-
3.	Prof. S K Patra (Director)	To attend Shiksha Samelan	Varanasi, UP	06 July, 2022 – 09 July, 2022	NIL	27,144 /-

Annexure - XV

Details on award of tenders/contracts publishing on the Institute's website from FY 2021-22:

1	2	3	4	5	6	7
Tender No. &Date	Item/Nature of Work	Mode &Type of Tender Enquiry	Whether tender/ contract awarded to lowest tenderer (L1)	Contract No. &Date	Name of Contractor	Value of Contract
No. IIIITV/PUR/EMPNL-HOSTEL/21-22/01 &09.04.2021	Empanelment of vendors to provide Student hostel accommodation	Open Tender &Two Bid System	NA (As it was an empanelment tender)	No. IIIITV/PUR/LOI/EMPNL/STUDENT HOSTEL/21-22/01 &16.07.2021	M/s ED Value Chain Solution Pvt. Ltd., Gandhinagar	Rs. 5,200.00 (Per Student Per Month)
No. IIIITV/PUR/TENDER/INTERNET LEASED LINE/21-22/03 &25.05.2021	Supply, Installation, and Commissioning of 100 Mbps Internet Leased Line	Open Tender &Two Bid System	Yes	No. IIIITV/PUR/WO/21-22/01 &09.07.2021	M/s Ishan Netsol Pvt. Ltd., Rajkot	Rs. 3,05,856.00
No. IIIITV/PUR/TENDER/UTM FIREWALL/21-22/04 &15.07.2021	Supply, Installation, and Maintenance of UTM Firewall with load balancing feature	Open Tender &Two Bid System	Yes	No. IIIITV/PO/21-22/07 &13.09.2021	M/s Silver Touch Technologies Ltd., Ahmedabad	Rs. 6,92,898.00
No. IIIITV/PUR/TENDER/ACCESS POINTS/21-22/06 &28.01.2022	Supply, Installation, Testing, and Commissioning of Indoor Access Points	Open Tender &Two Bid System	Yes	No. IIIITV/PO/22-23/01 &22.04.2022	M/s Raj Info Enterprise Pvt. Ltd., Rajkot	Rs. 13,53,743.00

Annexure - XVI

Details of RTI Application:-

Sl.No	Date	Text of RTI Application/Appeal Application/Query	Reply of RTI Application	Remarks
1.	13.06.2022	1) What is the final B Tech result of below student?	Final Result has been declared. It is on Hold for [REDACTED].	
		2) How much fees is exactly pending of above student?	The information has been shared with the students [REDACTED] vide email dated [REDACTED].	
		3) Can College stop the degree, if student delay fee submission?	Yes, for administrative reasons.	
		4) Can College fine on late fee submission and how much?	Yes Office order no. OO: [REDACTED] (copy of Office order enclosed – Annexure – A)	
		5) Can College increase the fees every year and how much?	Yes. The tuition fees remain same for the entire academic programme for any student. However, the rest elements can change every year.	
		6) How much fees was increased by the college IIITV, on every year from 2014-2022?	The fees notice for Academic Year 2014 to 2018 is enclosed. (Annexure B)	
2.	13.06.2022	As there is no progress in campus development at IIIT Vadodara. I want to know where all the funds do and college fee go to.	The funds are kept in Term Deposits of the Public Sector Banks. The fees are used for institute operation.	
		I want to know why there is no progress in campus development since 9 years.	The information does not fall under section 2 (f) of RTI Act 2005. In this connection, please refer to DoPT office memorandum no. 11/2/2005 IR dated 10 July 2008.	
		I need all expenditure details sheets.	Since the expenditure is spread over a period of 9 years, you are advised to visit the institute and inspect the records and collect the details as per the provision of section 2 (j) of RTI Act 2005. It is intimated that the copies of document/information will be provided to you only post considering various sections for exemptions under RTI Act 2005.	
		There is a practice of taking fine on simple things in hostel and all this go without any receipt. IIITV does not help us in this process as it is maintained by private management. As this is a national institute, it would be better having a college hostel; This private management is affecting student's mental health indirectly.	It is a statement. No information is sought.	
3.	30.06.2022	Please specify the exact location and size of land allocated by the Government of Gujarat for the construction of main campus in Vadodara as per paragraph d of section 11(2) of The Indian Institutes of Information Technology (Public-Private Partnership) Act 2017 and Section B of the Memorandum of Understanding.	The exact location of the land allocated is Plot no. 800 A, Dumad, Vadodara, Gujarat. The size of the Plot is 50 acres.	
		Please supply the details about the utilization of funds by the Board of Governors for construction of the main campus of IITV in Vadodara, as specified in Section E of the Memorandum of Understanding.	A sum of Rs. [REDACTED] has been utilised in the following: a) Expenditure on water testing, soil investigation work, boundary marker pillars, local body approval, land survey, shifting of High tension lines.	

			b) Expenditure on the fee of Architect Consultant c) Expenditure on creation of infrastructure for establishment of IIT Vadodara at Gandhinagar	
		Whether there is a target or deadline set by the Board of Governors or the State Steering Committee for the completion of the main campus.	It is to be completed at the earliest.	
		a. If yes, then please specify the deadline.	NA	
		b. If no, then what is the estimated time in which the construction of the campus shall be completed?	Likely two years from the start of the start of construction of the campus.	
		c. What is the status of the construction of the main campus of Indian Institute of Information Technology Vadodara?	The work has not commenced yet.	
		What are the conditions applied if the industry partner(s) pull out as per paragraph d of section 11(7) of The Indian Institutes Of Information Technology (Public-Private Partnership) Act 2017?	As per the MoU section F (4), "For successful implementation of THE SCHEME, this Memorandum may be amended by deleting, adding or revising the clauses during implementation of THE SCHEME in consultation with all the three parties".	
4.	28.07.2022	Please specify the members of the Building and Works Committee as per section 23(1) of the IIITV Statutes.	It is mentioned on the Institute's website. Please refer http://iiitvadodara.ac.in/bwc.php	
		Please specify if any tenders have been accepted or any suitable contractors for the construction of main campus at Vadodara by the Building and Works Committee as per section 23(2)(e) of the IIITV Statutes.	No	
		If yes, then please provide the details of the accepted tenders and enlisted contractors for the said purpose.	Not Applicable	
		If no, then please specify the progress made by the Building and Works Committee for the said purpose and the time by which it will be completed.	The institute has already taken the approval of development permission from Vadodara Development Authority.	
		In the light of information received vide RTI application no. IIITV/R/E/22/00003, the construction of the main campus has not commenced yet. Please specify the reason(s) for delay in construction of the main campus at Vadodara and mention the time by which it would commence.	The information does not fall under section 2(f) of RTI Act 2005. In this connection, please refer to DoPT office memorandum no. 11/2/2005IR dated 10 July 2008.	
		Please specify if the Institute has published the annual reports for FY 2019-20 and 2020-21.	Annual Report : 2019-20; published Annual Report : 2020-21; yet to be published	
		If yes, then please specify the reason for not publishing the annual reports of the said period on the official website iiitvadodara.ac.in (as accessed on 24 July 2022 at 16:51 hrs). b. If no, then please specify the delay in publishing of annual reports for the said period.	The information does not fall under section 2(f) of RTI Act 2005. In this connection, please refer to DoPT office memorandum no. 11/2/2005IR dated 10 July 2008. The information does not fall under section 2(f) of RTI Act 2005. In this connection, please refer to DoPT office memorandum no. 11/2/2005IR dated 10 July 2008.	
		Please specify if the Institute has prepared the statement of income and expenditure and balance sheet for FY 2019-20 and 2020-21 as per section 28(1) of the Indian Institutes of Information Technology (Public-Private Partnership) Act 2017.	Yes	
		a. If yes, then please specify the reason for not publishing it	The information does not fall under section 2(f) of RTI Act 2005. In	

	<p>on the official website iiitvadodara.ac.in (as accessed on 24 July 2022 at 16:51 hrs).</p> <p>b. If no, then please specify the reason for not preparing the statement of income and expenditure and balance sheet for the said two financial years.</p>	<p>this connection, please refer to DoPToffice memorandum no. 11/2/2005IR dated 10 July 2008.</p> <p>Not Applicable</p>	
	<p>Please specify if the Institute has appointed any review committee or a third party agency for performance review as per section 25(1) of the Indian Institutes of Information Technology (Public-Private Partnership) Act 2017.</p>	<p>Review committee is being constituted and is under consideration of Board of Governors.</p>	
	<p>a. If yes, then please specify the members of the appointed review committee/third party agency.</p> <p>b. If a third party agency has been appointed then please specify the past experience of the agency in such evaluations as per section 25(3) Indian Institutes of Information Technology (Public-Private Partnership) Act 2017.</p> <p>c. Please specify if the review committee/third party agency has submitted the report to the Board of Governors. If yes, then by please specify the time by which it would be placed in public domain in accordance with section 25(5) of the Indian Institutes of Information Technology (Public-Private Partnership) Act 2017.</p>	<p>Members are yet to be nominated.</p> <p>Not Applicable</p> <p>Not Applicable</p>	

Annexure - XVII

IIIT VADODARA - GRANT MOE		
OH-36: Salaries		
Sr.No.	Date of Receipt	Amount
NIL		
OH-31: Recurring (as Seed Money)		
Sr.No.	Date of Receipt	Amount
1	10.03.2014	6,200,000
2	10.03.2014	1,200,000
3	10.03.2014	600,000
4	27.05.2016	15,500,000
5	31.05.2016	1,500,000
6	31.05.2016	3,000,000
7	05.07.2016	2,250,000
8	05.07.2016	1,125,000
9	05.07.2016	11,625,000
10	29.03.2017	900,000
11	29.03.2017	450,000
12	30.03.2017	4,650,000
12	18.08.2017	2,325,000
13	18.08.2017	4,650,000
14	23.08.2017	24,025,000
15	02.07.2018	840,000
16	02.07.2018	1,640,000
17	02.07.2018	17,520,000
18	01.01.2020	3,300,000
Total		103,300,000

OH-35: Capital		
Sr.No.	Date of Receipt	Amount
1	10.03.2014	15,500,000
2	10.03.2014	1,500,000
3	31.03.2014	3,000,000
4	05.07.2016	375,000
5	05.07.2016	750,000
6	05.07.2016	3,875,000
7	18.08.2017	2,850,000
8	18.08.2017	1,425,000
9	23.08.2017	14,725,000
10	02.07.2018	3,330,000
11	02.07.2018	6,580,000
12	02.07.2018	70,090,000
13	31.03.2019	8,000,000
14	02.04.2019	750,000
15	02.04.2019	450,000
16	02.04.2019	4,500,000
17	02.04.2019	1,300,000
18	02.04.2019	25,000,000
19	01.07.2019	4,940,000

20	01.07.2019	2,500,000
21	01.07.2019	52,560,000
Total		224,000,000

IIIT VADODARA - GRANT Govt of Gujarat		
Capital		
Sr.No.	Date of Receipt	Amount
1	09.09.2019	200,000,000
2	01.06.2020	29,350,000
Total		229,350,000

IIIT VADODARA - ICD - U.T. Administration of Diu		
Recurring		
Sr.No.	Date of Receipt	Amount
1	25.02.2022	40,000,000
Total		40,000,000

Annexure - XVII

<u>Sl.No</u>	<u>Name</u>	<u>Designation</u>	<u>Duration</u>	<u>Topic</u>	<u>Name of Training Center</u>
1.	Gautam Kumar Keshri	Jr. Superintendent	07.05.2018 to 09.05.2018	Right to Information Public Information Officers	Institute of Secretariat Training & Management at ISTM, New Delhi
2.	Col Ravi Chugh	Registrar	30.01.2020 to 31.01.2020	Transparency Audit with respect of Compliance under section 4 of RTI Act, 2005	IRMRA (Indian Rubber Manufactureres Research Association), Thane
3.	Narendra Solanki	Jr. Superintendent	03.03.2022 to 04.03.2022	2 days webinar on Right to Information Act, 2005 (For CPIO & Appellate Authorities)	Indian Institute of Secretariat Training & Development (Online Mode)
4.	Aneri Shah	Admin Assistant	03.03.2022 to 04.03.2022	2 days webinar on Right to Information Act, 2005 (For CPIO & Appellate Authorities)	Indian Institute of Secretariat Training & Development (Online Mode)

Annexure - XVIII

Sl. No	Project Incharge	Project Name	Funding Agency	Sanctioned Date	Sanctioned Amount	Status
1	Dr. Bhargab Chattopadhyay	Sequential Estimation of Survey Parameters with Pre-specified Accuracy	Science and Engineering Research (SERB)	31-08-2017	71541.00	Completed
				16-03-2018	293445.00	
2	Dr. Swapnil Lokhande	Finite Generation of Kernel of Locally Nilpotent Derivations over Polynomial Rings in Four and Five Variables	Science and Engineering Research (SERB)	22-03-2019	2,20,000.00	Completed
3	Dr. Pratik Shah	Artificial Intelligence	AICTE Training & Learning (ATAL) 2019-20	17-10-2019	1,62,000.00	Completed
		Data Sciences	AICTE Training & Learning (ATAL) 2020-21	10-06-2020	93,000.00	
		Deep Learning	AICTE Training & Learning (ATAL) 2021-22	16-08-2021	93,000.00	
4	Dr. Naveen Kumar	Information and Cyber Security	AICTE Training & Learning (ATAL) 2019-20	17-10-2019	1,62,000.00	Completed
		Block Chain	AICTE Training & Learning (ATAL) 2020-21	10-06-2020	93,000.00	
		Information and Cyber Security	AICTE Training & Learning (ATAL) 2021-22	28-06-2021	93,000.00	
5	Dr. Antriksh Goswami	Game Theory & Communication Networks)	AICTE Training and Learning (ATAL)	16-11-2021	93,000.00	Completed
6	Dr. Antriksh Goswami/ Dr. Kamal Kishor Jha	Student Startup and Innovation Policy (2017-18) 1.0	Student Startup and Innovation Policy	18-07-2018	2,50,000.00	Completed
				26-03-2020	1,35,000.00	
7	Dr. Dibyendu Roy	Design and Analysis of fully Homomorphic Encryption (FHE) supported Stream Ciphers	Science and Engineering Research (SERB)	09-02-2022	1,42,900.00	On Going
				09-02-2022	6,57,317.00	
8	Dr. Pratik Shah	Safe Ship Navigation	Space Application Center (ISRO)	22-07-2022	2,00,660.00	On Going



Indian Institute of Information Technology Vadodara
Block No. 9, C/o Government Engineering College Campus,
Sector 28, Gandhinagar, Gujarat, India 382028

Office of Registrar

OO:IIITV/2022-23/ E/20

22 .09.2022

Consultancy Committee of Key Stakeholders for Advice on Suo-Moto Disclosure with respect to Compliance under section 4(2) of RTI Act 2005

Consultancy committee of key stakeholders for advice on suo-moto disclosure which is a part of transparency policy of the Institute under section 4(2) of RTI Act-2005 is constituted as under:-

- | | |
|--|-------------|
| 1. Director, ex-officio | Chairperson |
| 2. Registrar, ex-officio | Member |
| 3. HoD Science and Humanities, ex-officio | Member |
| 4. HoD Computer science and IT, ex-officio | Member |
| 5. HoD Electronics and Communication, ex-officio | Member |
| 6. CPIO, IIITV-ICD, ex-officio | Member |
| 7. CPIO, IIIT Vadodara, ex-officio | Convener |

This above committee may meet twice a year to review the transparency of records, prepare for the transparency audit and give recommendations in this regard.

This has the approval of the Director.

Law Chugh
Registrar

Distribution:-

Director - For information please
All concerned committee members
Faculty/Staff of IIITV & IIITV-ICD- By mail
Office Copy



Annexure - XIX



Indian Institute of Information Technology Vadodara
Block No. 9, C/o Government Engineering College Campus,
Sector 28, Gandhinagar, Gujarat, India 382028

Office of Registrar

OO:IIITV/2022-23/ E/21

22 .09.2022

Constitution of Committee of PIOs/FAAs

In compliance of directive of Central Information Commission (CIC), the following committee of PIOs/ FAAs with rich experience in RTI to identify frequently sought information under Right to Information Act 2005 is constituted as under:-

- | | |
|---------------------------------------|------------------|
| 1. Registrar/FAA, ex-officio | Chairperson |
| 2. PIC (Academics), ex-officio | Member |
| 3. PIC (Student Affairs), ex-officio | Member |
| 4. Hostel Warden (Male), ex-officio | Member |
| 5. Hostel Warden (Female), ex-officio | Member |
| 6. CPIO, IIITV-ICD, ex-officio | Member |
| 7. CPIO, IIIT Vadodara, ex-officio | Member Secretary |

This has the approval of the Director.

Law Chugh
Registrar

Distribution:-

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All concerned committee members
Faculty/Staff of IIITV & IIITV-ICD- By mail
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